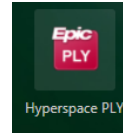


PLAY in the Playground to Up Your Epic Game!



Now that you have had your initial training in Epic, it is vitally important to practice in the Playground.

What is the Playground? (also known as PLY)

The Playground (PLY) is one of the Epic Hyperspace environments that is a copy of the ACE (Training) environment. It mimics Hartford HealthCare's Epic electronic health record (EMR.) This environment has been loaded with "patients" that you can use to practice what you have learned in training.

What is the purpose of the Playground?

Remember the last time you learned something new, whether on a computer or another piece of technical equipment? The more you used it, the easier it became, until you no longer had to focus on the details of using it....You began to focus on the content of what you were typing or doing.

What do I practice in the Playground?

Practice the workflows from your exercise books as well as other workflows that you normally perform in your role. The system is set to refresh nightly allowing you to start each day with a fresh environment and clean patients.

****Because this refreshes daily, don't expect any personalization that you may have done to be there on the next day.**

How Do I Find the Playground or PLY?

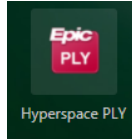
You may access the PLY from work or home. Because it is behind a firewall for security purposes, you need to access it from home by going through the HHC portal using the same login and password you use to do your work today. Go to <https://portal.hhchealth.org>

Login to the PORTAL with your own user name and password .

Login to the PLAYGROUND with the name on the Classroom Information Sheet you were given in class.

For example: TRN21600

Finding the Playground from Work or Home:



At work, if the icon is not on your desktop, follow the instructions below.

1. Using your own equipment or work computer, complete the following steps:

a. Go to the internet and put the following URL or address in:

<https://portal.hhchealth.org>

b. Put in your user name and password that you use at work

A screenshot of the Hartford HealthCare Secure Gateway login page. The page features the Hartford HealthCare logo with the tagline 'Caring Safety Excellence Integrity'. Below the logo, it says 'Please log on to continue.' and provides fields for 'User name:', 'Password:', and 'Company:'. The 'Company:' dropdown menu is open, showing 'Hartford Hospital' as the selected option. A blue arrow points to the 'Log On' button.

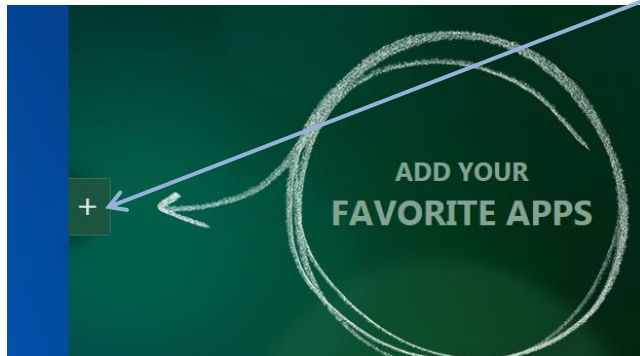
c. Choose your organization of origin – If you do not know your Company, ask your supervisor.

A screenshot of the 'Company:' dropdown menu. The menu is open, showing a list of organizations: Hartford Hospital (highlighted), Backus Hospital, Behavioral Health Network, Clinical Lab Partners, Hartford HealthCare Medical Group, Hartford HealthCare, MidState Medical Center, The Hospital of Central Connecticut, VNA HealthCare, and Windham Hospital.

d. Click Log On:

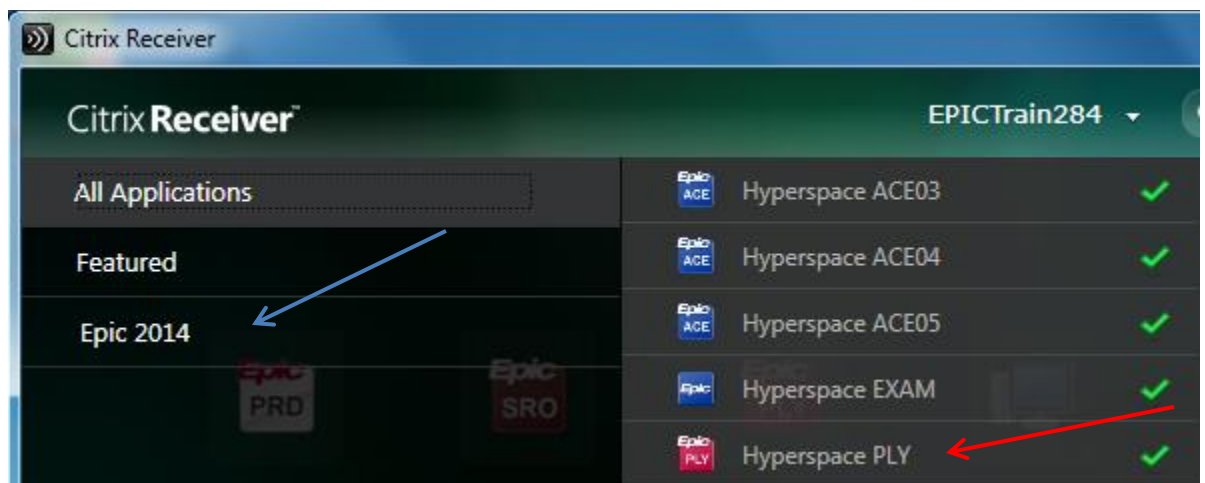
A screenshot of the 'Log On' button, which is a rectangular button with the text 'Log On' in the center.

2. The Citrix Receiver will open up. Click on the **+** at the left side of the page.



If you are prompted to install Citrix Receiver do so. **Call the HHC Help Desk (860.545.5699) to report a Citrix Receiver Installation issue.**

3. A menu of applications you have access to will appear.
 - a. Click on the 'Epic 2014' folder
 - b. Click on the 'Epic Hyperspace PLY'



Important! Always use the login and password you were given in Epic Training to log into the Playground (PLY) – this login will bring you to the specific part of the electronic health record where you will work/document.

The more you practice, the smoother the go live!